## SIENA LETTERBOX

## 745B2 - Back Box

Congratulations on purchasing the Siena letterbox. We have designed the Siena to receive large A4 envelopes and parcels up to  $19 \times 21 \times 40$ cm (Note: some front panel options may not allow parcel delivery).

You will need to install the Siena letterbox in a location that is easily accessible to Australia Post and couriers. This will typically be at your front boundary.

The ideal height for the mail opening is 90 - 120cm from the ground.

## Installing into a brick wall

- 1. Build the brickwork up to the desired height and set the body (back box) in place following these guidelines;
- Expand the body (back box) to match the depth of your wall or pier.
- For plain brick walls, the front flanges (these are the flanges with holes in them) should sit flush with the wall.
- For rendered walls, set the front flanges so that they will sit <u>flush</u> with the finished rendered surface.
- 2. Complete the remaining brickwork around the letterbox.
- 3. Finish any brick cleaning and rendering.
- 4. Attach the front panel using the bolts and nuts provided with the front panel (refer to the instruction sheet included with the Front Panel).









