ASHGROVE / PALAZZO / STROUD LETTERBOX

1815 - Sleeve

Congratulations on purchasing your letterbox. We have designed this letterbox to offer a practical way to have mail delivered securely to your home.

You will need to install this letterbox in a location that is easily accessible to Australia Post and couriers. This will typically be at your front boundary.

The ideal height for the mail opening is 90 - 120cm from the ground.

Installing into a brick wall

- 1. Build the brickwork up to the desired height and set the sleeve in place following these guidelines;
- Expand the sleeve to match the depth of your wall or pier
- For plain brick walls, the sleeves should sit flush with the wall
- For rendered walls, set the sleeves slightly forward so that they will sit <u>flush</u> with the finished render surface.
- 2. Complete the remaining brickwork around the letterbox.
- 3. Finish any brick cleaning or rendering.
- 4. Unlock the rear door and align the studs with the sleeve holes. Secure the panel using the nuts and washers provided.
- 5. Attach the front panel (refer to the instructions sheet included with the Front Panel).









