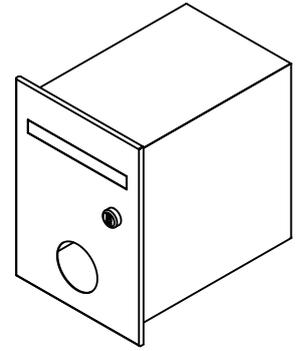


MONZA PARCEL LETTERBOX

Installation Instruction Sheet - B1

Congratulations on purchasing the Monza parcel letterbox. We have designed the Monza to offer a stylish, efficient and convenient way to have parcels delivered securely to your home. The front door with combination lock and rear door with key lock offers an easy and convenient means of retrieving your mail and parcels.



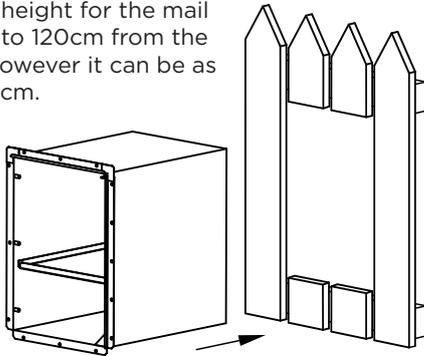
Installation

The Monza parcel letterbox receives parcels and general mail. You will need to install it in a location that is easily accessible to Australia Post and couriers. This will typically be at your front boundary.

Installing into a timber fence

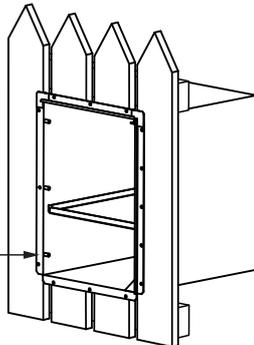
1. Measure the letterbox body and cut a slightly larger hole into the fence.

The ideal height for the mail slot is 90 to 120cm from the ground, however it can be as low as 60cm.

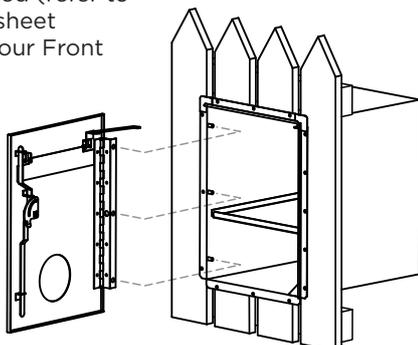


2. Slide the letterbox body in through the front of the fence. Screw it to the fence with the screws provided (for hardwood, its easier if you pre-drill the screw holes).

MOUNTING STUDS MUST BE ON THIS SIDE



3. Attach the front panel and secure it from inside the letterbox with the washers and nuts provided (refer to the instruction sheet included with your Front Panel).



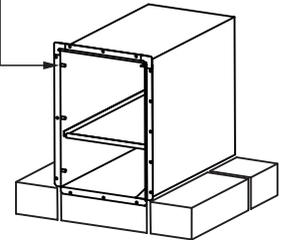
Installing into a brick wall

1. Build the brickwork up to the desired level and set the letterbox in place.

IMPORTANT: STUDS MUST SIT TO LEFT SIDE OF LETTERBOX

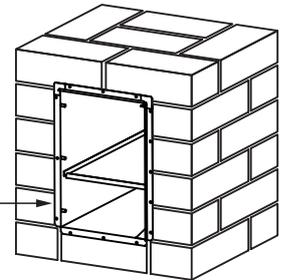
MOUNTING STUDS MUST BE ON THIS SIDE

- For plain brick walls, the front flanges should sit flush with the wall
- For rendered walls, set the front flanges so they will sit flush with the finished rendered surface.

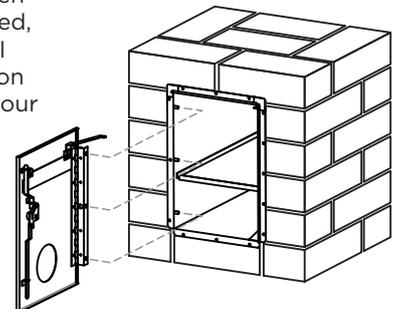


2. Complete the remaining brickwork around the letterbox.

WARNING: DO NOT RENDER PAST THE FRONT FLANGES, the finished render surface must be flush with the front flanges, otherwise the door will not work properly.



3. Once the brickwork and any rendering has been completed and cleaned, attach the front panel (refer to the instruction sheet included with your Front Panel).



Using your Parcel Letterbox

This parcel letterbox is specially designed to allow mail and parcel delivery. Parcels up to 18 x 21 x 30cm can be delivered using the combination lock. The courier simply enters the allocated combination code to unlock the front door. The courier places the parcel inside, closes the door and re-toggles the combination.

Most courier services have the provision for special delivery instructions to be included with a parcel. When you purchase an item to be delivered, let the supplier know the instruction for opening the combination lock.

For example, the delivery instruction for your parcel letterbox with the lock code set to 321 could be:
“PLACE IN LETTERBOX. USE CODE 321 TO OPEN”.